



EMPLOYMENT APPLICATION

Application Instructions

Thank you for your interest in employment with our company. We appreciate your application and look forward to the possibility of you joining our team. This sheet is for your information. Please keep it for your reference.

Interviews hours are Monday thru Thursday from 2:00-4:00 pm.

Please complete the application forms.

Be certain that all forms are COMPLETELY filled out and that you sign them. Incomplete applications will not be considered. Use the abbreviation "N/A" if a particular provision or section in the form is not applicable to you. If printing the application online, please complete legibly and bring with you to the interview. No applications are accepted by mail or email, only in person.

After filling out the application, a manager will interview you briefly. You must complete this interview for any consideration of employment. DO NOT leave this application without an initial interview. If time does not allow, return for an interview another day.

Your application will remain in our active files for a reasonable period of time. Should an appropriate opening occur, your application will be reviewed along with those of others. It is not necessary for you to contact this office regarding any job openings after you have completed your application. If you are among the most qualified applicants for a position another interview will be arranged.

Please note:

There is a two year requirement of continuous employment in a fine dining restaurant with full liquor and wine knowledge for a server's application.

Tony's Mexican Restaurant requires that any person serving alcohol in this restaurant must be eighteen years old. Those applicants for other positions must be sixteen years old.

Credentials and experience will be verified through schools, former employers, and applicable sources. A Background Check is done on or near the date of hire. A Drug Screening will be required at the time of hiring.

As an Equal Opportunity Employer, we make decisions to hire and promote without regard to race, color, creed, national origin, sex, physical or mental handicap, or age (as defined by law). Employment decisions are made solely on the basis of qualifications to perform the work for which you are applying. Qualifications include education, training, work experience and maturity.

We appreciate your interest, and we look forward to meeting you!



Employment Application

Date: _____

Position Applying For: _____

PERSONAL INFORMATION: (please print clearly)

Full Name: _____ D.O.B. _____
Last Name

Address: _____
Street Address Apartment/Unit #
City State Zip Code

Phone: _____ Email: _____

Social Security: _____

Are you eligible to work in the United States? **Yes** **No** Will you now or in the future require sponsorship? **Yes** **No**

Which restaurant location are you applying for? _____ 2222 Ella Blvd. _____ I-10 17790 Energy Corridor

Have you ever worked for Tony's Mexican Restaurant? **No** **Yes** When _____ Where _____

If yes, why did you leave: _____

DESIRED POSITION(S)

_____ Host	_____ Dish	_____ Asst Manager
_____ Waiter	_____ Kitchen	_____ Manager
_____ Bartender	_____ Food Runner	_____ Admin / Office
_____ Busser / Bar Back	_____ Maintenance	_____ Delivery Driver

Referred By: _____

Type of Employment Desired: _____ Full _____ Part

Desired Start Date: _____

Desired Salary: _____

Are you willing to work overtime, if necessary?

_____ Yes _____ No

Are you at least 18 years of age?

_____ Yes _____ No

Do you have a TABC Certificate?

_____ Yes _____ No

Expire: _____

Do you have a Food Handlers Certificate?

_____ Yes _____ No

Expire: _____

Do you have a Food Managers Certificate?

_____ Yes _____ No

Expire: _____

EDUCATION

High School Name: _____ City: _____ State: _____

From: _____ To: _____ Did you graduate? _____ **Yes** _____ **No** _____ Diploma: _____

Circle the highest degree earned: High School Diploma GED Certificate AA BD MD PHD Other

Area of concentration and/or degree, certificates, licenses, endorsement: _____

Other Training (Factory or Office Machine Operated, Special Courses, Computer Skills, etc.) _____

EMPLOYMENT BACKGROUND

Company: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Job Title: _____ Supervisor's Names: _____ Starting Salary: _____ Ending Salary: _____

Dates Worked: _____ From: _____ To: _____ Reason for Leaving: _____

Do we have your permission to contact your current employer? _____ Yes _____ No

If **NO**, please explain: _____

Company: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Job Title: _____ Supervisor's Names: _____ Starting Salary: _____ Ending Salary: _____

Dates Worked: _____ From: _____ To: _____ Reason for Leaving: _____

Do we have your permission to contact your current employer? _____ Yes _____ No

If **NO**, please explain: _____

Company: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Job Title: _____ Supervisor's Names: _____ Starting Salary: _____ Ending Salary: _____

Dates Worked: _____ From: _____ To: _____ Reason for Leaving: _____

Do we have your permission to contact your current employer? _____ Yes _____ No

If **NO**, please explain: _____

Are you serving or have served in the Military? _____ **Yes** _____ **No**

Are you currently in the reserve? _____ **Yes** _____ **No**

Have you ever been convicted of a felony or misdemeanor other than traffic violations? _____ **Yes** _____ **No**

If **yes**, explain: _____

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may results in my release.

Signature: _____ Date: _____

References

Please provide 2 personal and professional reference(s) below:

Reference	Contact Information

Additional Information:

For Servers: Are you able to safely carry trays weighing approximately 20-25 pounds, at least 10 per hour, for an 8 to 10 hour shift?

For Butchers: Are you able to safely stand 8-10 hours during a shift, use a sharp knife to open packages, and interact with customers?

For Hostess: Are you able to safely stand and walk for 8-10 hours in a shift and carry a chair weighing approximately 10 pounds each?

AT-WILL EMPLOYMENT EMPLOYMENT APPLICATION

For Server, Cashier, Busser, Dishwasher, Curbside, & Kitchen Staff

The relationship between you and Tony's Mexican Restaurant is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or Tony's Mexican Restaurant. No representative of Taste of Tony's Mexican Restaurant has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Company's President.

Signature: _____ Date: _____

EMPLOYMENT APPLICATION

For Server, Cashier, Busser, Dishwasher, Curbside, & Kitchen Staff

SCHEDULE AVAILABILITY AND REQUIREMENTS

Available for Lunches, Monday thru Friday: Yes No some: M T W TH F

Available for Dinners: Sun Mon Tues. Wed. Thurs. Fri. Sat.

Number of shifts desired to work per week: _____ Desired Earnings per week: _____

To work in this restaurant, you must be able to carry a lunch and dinner schedule, and one of those must be a Friday or Saturday night. Also, you will be scheduled for special days i.e.: Mother's Day, New Year's Eve and others. You will be assigned a schedule and it will be your responsibility to work this schedule. In the event you need or want a shift off you will have the responsibility to find someone qualified to cover your shift and record this arrangement properly in the work transfer book.

You are responsible to keep a list of phone numbers for this purpose. Will this cause any conflicts for you?

Yes, I have some problems with this from time to time. No, I can work with this arrangement (Circle One)

Signature: _____ Date: _____

BACKGROUND

I authorize Tony's Mexican Restaurant to obtain criminal background reports and/or investigate criminal background reports for the pre-employment background investigation, and if I am hired at any time during my employment. I understand that these reports might include, but are not limited to, a search of my criminal background, reference checks, driving records, and verification of identification and Social Security Number. I agree that this Disclosure/Authorization, in original or copy form, is valid for all current and future criminal background reports.

I understand that Tony's Mexican Restaurant may use such criminal background reports for employment purposes, including, but not limited to, hiring, promotion, retention, and termination.

Signature: _____ Date: _____